



The WorldFish Center, located on the island of Penang, Malaysia, is a world-class scientific research organization. Our mission is to reduce poverty and hunger by improving fisheries and aquaculture. We have offices in 8 countries and engage in collaborative research with more than 200 partners in more than 25 countries. The Center is a non-profit organization and a member of the Consultative Group on International Agricultural Research (CGIAR).

A unique opportunity has arisen for gifted individuals to contribute to the mission of the Center.

PROJECT MANAGER

Key Responsibilities

- Reporting to the Project Coordinator, WorldFish Center, the Project Manager will with the support of other Worldfish staff have overall responsibility for the management and administration of the field activities of the WorldFish Center under the Nobo Jibon-Bangladesh program;
- Supervising all the fulltime field staff viz. Aquaculture Specialists and Accountant cum Administrative Assistant;
- Preparing aquaculture work plan, monitoring plan and budget in consultation with Save the Children, implementing partner NGOs and WorldFish team;
- Maintaining budgetary control of expenditures, effectively manage fund and prepare monthly/quarterly financial and technical reports;
- Assisting Training Manager and Aquaculture Specialist in preparing training materials and conducting training for partner staff and farmer;
- Maintaining liaison with Save the Children districts/Dhaka offices and Project Coordinator and update progress of activities;
- Coordinating and liaising with government officials, local government bodies, NGOs, and the private sector for developing appropriate interventions and effective utilization of aquaculture resources; and
- Monitoring and supervising entire aquaculture activities of the project on a regular basis against targets and taking corrective measures as required.

Skills and Abilities

- Excellent communication and team building skills;
- Fluency in written and spoken English and Bangla;
- Ability to use Microsoft Office applications - Word, Excel and Power Point;
- Good interpersonal and organizational skills and an understanding of budgets and budgeting; and
- This position will be based in the field and thus entail significant amounts of field travel and as such will require a healthy, energetic person.

Qualifications and Experience

- Masters in Science or higher degrees in Aquaculture, Agriculture, Fisheries or related areas;
- 10 years or more of development and technical experience preferably in the areas of agriculture, fisheries or related programs;

- Preference will be given to those with proven management experience in large programs; and
- A demonstrated record of inter-disciplinary, partnership building, and the desire to work in a collaborative environment.

The WorldFish Center offers a competitive remuneration package, a non-discriminatory policy and provides an innovative work environment. Interested applicants are invited to submit a comprehensive curriculum vitae that includes names and contacts (telephone, fax, and e-mail addresses) of three (3) professional referees who are familiar with the candidate's qualifications and work experience. You are required to submit your application (with indication on the subject header "**Application for the position of Project Manager – Bangladesh Office**") to the Human Resources Strategy and Services Unit at worldfish-bangladesh@cgiar.org. Screening of applications will begin immediately and continue until **25 October 2010** or until filled. This is a national position that will be based in the field office in Barisal under the WorldFish Center, Bangladesh and South Asia Office in Dhaka, Bangladesh. Only short-listed candidates will be notified.

WorldFish is committed to a policy of Equal Employment Opportunity. Applications from qualified female candidates are particularly encouraged.