The WorldFish Center, headquartered on the island of Penang, Malaysia, is a world-class scientific research organization. Our mission is to reduce poverty and hunger by improving fisheries and aquaculture. We have offices in 8 countries and engage in collaborative research with more than 200 partners in more than 25 countries. The Center is a nonprofit organization and a member of the Consultative Group on International Agricultural Research (CGIAR).

A unique opportunity has arisen for gifted individuals to contribute to the mission of the Center.

RESEARCH ASSISTANT

Key Responsibilities

- Initiating, compiling and synthesizing research data, preparing data summaries, writing reports or articles under the Natural Resources Management (NRM) discipline scientists supervision;
- Providing technical and research support to NRM discipline scientists;
- Assisting in the project organization and implementation including research administration support and workshops and training with partners;
- Providing input or suggestions on data contents and functionality of project database and website; and
- Monitoring and managing data entry workplan to prioritize, records and compiles information related to NRM discipline and ReefBase projects into database.

Skills and Abilities

- Basic understanding of geographic information system (GIS), coral reef monitoring and assessments methods, coral reef issues and management;
- Strong skills in developing realistic data entry work plan and digesting scientific information and in developing clear summaries for articles and or webpages;
- Good interpersonal skills, teamwork and organizational skills;
- Ability to work within multicultural teams in project implementation and coordinating with partners;
- Ability to conduct or participate in underwater or reef research and monitoring;
- Possess good knowledge in computer skills such as Microsoft Office applications (e.g. Word, Excel, Access, Powerpoint, Outlook), spreadsheet and statistical software, Adobe Acrobat etc.;
- Ability to establish network of marine scientists, managers and institutions in Malaysia and/or regional would be an added advantage;
- Proactive, independent, responsible, good working attitude and ability to work with minimum supervision; and
- Proficient in English language – both in writing and orally.

Jul-10
Qualifications and Experiences

• Bachelors Degree in Marine Science or related discipline with specialization in coral reef environment with at least one year relevant experience;

• Certified in scuba diving would be an added advantage; and

• Experience with data display and analysis in GIS is a plus.

The WorldFish Center offers a competitive remuneration package, a non-discriminatory policy and provides an innovative work environment. Interested applicants are invited to submit a comprehensive curriculum vitae that includes names and contacts (telephone, fax, and e-mail addresses) of three (3) professional referees who are familiar with the candidate’s qualifications and work experience. You are required to submit your application (with indication on the subject line “Application for the position of Research Assistant – Headquarters”) to the Human Resources Strategy and Services Unit at worldfish-hr@cgiar.org. Initial screening of applications will begin on 30 July 2010 but positions will remain open until filled. This is a national position based at WorldFish Headquarters in Penang, Malaysia. Only short-listed candidates will be notified.

WorldFish is committed to an Equal Employment Opportunity employer and strives for staff diversity in gender and nationality.