



The WorldFish Center, headquartered on the island of Penang, Malaysia, is a world-class scientific research organization. Our mission is to reduce poverty and hunger by improving fisheries and aquaculture. We have offices in 8 countries and engage in collaborative research with more than 200 partners in more than 25 countries. The Center is a nonprofit organization and a member of the Consultative Group on International Agricultural Research (CGIAR).

A unique opportunity has arisen for gifted individuals to contribute to the mission of the Center.

## RESEARCH ASSISTANT

### Key Responsibilities

- Initiating, compiling and synthesizing research data, preparing data summaries, writing reports or articles under the Natural Resources Management (NRM) discipline scientists supervision;
- Providing technical and research support to NRM discipline scientists;
- Assisting in the project organization and implementation including research administration support and workshops and training with partners;
- Providing input or suggestions on data contents and functionality of project database and website; and
- Monitoring and managing data entry workplan to prioritize, records and compiles information related to NRM discipline and ReefBase projects into database.

### Skills and Abilities

- Basic understanding of geographic information system (GIS), coral reef monitoring and assessments methods, coral reef issues and management;
- Strong skills in developing realistic data entry work plan and digesting scientific information and in developing clear summaries for articles and or webpages;
- Good interpersonal skills, teamwork and organizational skills;
- Ability to work within multicultural teams in project implementation and coordinating with partners;
- Ability to conduct or participate in underwater or reef research and monitoring;
- Possess good knowledge in computer skills such as Microsoft Office applications (e.g. Word, Excel, Access, Powerpoint, Outlook), spreadsheet and statistical software, Adobe Acrobat etc.;
- Ability to establish network of marine scientists, managers and institutions in Malaysia and/or regional would be an added advantage;
- Proactive, independent, responsible, good working attitude and ability to work with minimum supervision; and
- Proficient in English language – both in writing and orally.

## Qualifications and Experiences

- Bachelors Degree in Marine Science or related discipline with specialization in coral reef environment with at least one year relevant experience;
- Certified in scuba diving would be an added advantage; and
- Experience with data display and analysis in GIS is a plus.

The WorldFish Center offers a competitive remuneration package, a non-discriminatory policy and provides an innovative work environment. Interested applicants are invited to submit a comprehensive curriculum vitae that includes names and contacts (telephone, fax, and e-mail addresses) of three (3) professional referees who are familiar with the candidate's qualifications and work experience. You are required to submit your application (with indication on the subject line “**Application for the position of Research Assistant – Headquarters**”) to the Human Resources Strategy and Services Unit at [worldfish-hr@cgiar.org](mailto:worldfish-hr@cgiar.org). Initial screening of applications will begin on 30 July 2010 but positions will remain open until filled. This is a national position based at WorldFish Headquarters in Penang, Malaysia. Only short-listed candidates will be notified.

*WorldFish is committed to an Equal Employment Opportunity employer and strives for staff diversity in gender and nationality.*