



The WorldFish Center, located on the island of Penang, Malaysia, is a world-class scientific research organization. Our mission is to reduce poverty and hunger by improving fisheries and aquaculture. We have 15 offices in 12 countries and engage in collaborative research with our partners in more than 50 countries. The Center is a nonprofit organization and a member of the Consultative Group on International Agricultural Research (CGIAR).

Unique opportunities have arisen for gifted individuals to contribute to the mission of the Center and make a personal impact on the lives of millions of less fortunate people in developing countries around the world.

IT SPECIALIST

Key Responsibilities:

- Installing of new and replacement IT related resources including new PCs, notebooks and software;
- Supporting LAN users - troubleshooting and systems corrections;
- Assisting in the administration and support of user profiles, Microsoft Active Directory, MS Exchange Messaging system, Central Backup system, enterprise antivirus system, and other centralized systems;
- Assisting in the maintenance of intranet and Internet systems integration;
- Providing technical support to the remote access systems and remote users;
- Monitoring the operation of the leased line, router, and firewall;
- Attending to helpdesk requests and providing IT assistance to users;
- Troubleshooting reported systems problem, solving or escalating the problem accordingly;
- Liaising with vendors for hardware and software i.e. purchasing and warranty claims of IT hardware and software;
- Providing consultation and assisting in implementation of science related systems and processes;
- Carrying out IT related routine operations such as systems backup, and users' profiles maintenance; and
- Providing assistance in keeping inventory of hardware, peripherals and software, and the mobilization of these resources to staff.

Requirements:

- Degree / Diploma in IT or related field;
- 2 years working experience in related field;
- Possess strong technical skills in desktop and notebook troubleshooting;
- Possess good knowledge of the Microsoft Operating System and Office suite;
- Exposure to LAN / WAN and wireless technologies;
- Client-oriented attitude;
- Good communication skills especially in English language.

The WorldFish Center offers a competitive remuneration package, a non-discriminatory policy and provides an innovative work environment. Interested applicants are invited to submit a detailed resume that includes a cover letter, names and contacts (telephone, fax, and e-mail address) of three (3) professional referees who are familiar with the candidate's qualifications and work experience via worldfish-hr@cgiar.org, no later than **3 December 2007**. This position will be based at the WorldFish's headquarters in Penang. Only short-listed candidates will be notified.