



A member of the Consultative Group on International Agricultural Research (CGIAR), the WorldFish Center is an international scientific research organization conducting fisheries and aquaculture research in tropical developing countries. The global headquarters of the Center is in Penang, Malaysia with operations/offices in a number of countries. The Center is currently recruiting a highly competent and motivated individual to fill the following position:

HEAD OF CORPORATE FINANCE AND ADMINISTRATION

Responsibilities:

The Head of Corporate Finance and Administration will:

- Provide financial and administrative expertise to assist in meeting the strategic objectives of the Center
- Ensure that the financial management of the center adheres to the appropriate guidelines, trouble shoot and resolve all financial issues, and to provide the necessary support and advise to management executive group on the day-to-day financial matters, including mid to long term financial planning.
- Ensure delivery of quality services to partners through management of service level agreements
- Lead and manage the Financial Management and the Administration & Operations units in ensuring effective and efficient management of resources.
- Develop a reliable and functional budgeting process.
- Monitor and manage the Center's budget

Requirements:

- Master/Bachelor degree in Accounting, Business Administration, Financial Management or a related field with a membership in an internationally recognised accounting and auditing institute (e.g. Malaysian Institute of Accountants, CPA Australia, Institute of Internal Auditors, Certified Management Accountant, Chartered Accountant, etc.)
- Minimum 8 years' relevant experience, with at least 5 years management experience in Administration and Financial control .
- Strong knowledge of financial accounting planning and budgeting with high level analytical skills related to financial management and control.
- Possesses high levels of interpersonal and communication skills (written and oral) in English, managerial, organisational and planning skills
- Ability to provide technical guidance and leadership to professional personnel in financial management and administration matters
- Demonstrated ability to lead and manage staff

The WorldFish Center offers a competitive remuneration package, a non-discriminatory policy and provides an innovative work environment. Interested applicants are invited to submit their application with a comprehensive curriculum vitae that includes the names and contacts (telephone, fax and e-mail address) of three (3) professional referees who are knowledgeable about the candidate's professional qualifications and work experience. Applications should reach us no later than **30 April 2007**.

The Human Resources Manager
The WorldFish Center
Jalan Batu Maung, Batu Maung, 11960 Bayan Lepas, Penang, Malaysia
Website: www.worldfishcenter.org Email: worldfish-hr@cgiar.org

*Receipt of applications will **NOT** be acknowledged and only short-listed candidates will be notified.*